Complaints Procedure

In the regrettable situation that you wish to make a complaint about WelcHome Property Group Ltd please follow these steps:

- 1. Put your complaint in writing addressed to the Director, WelcHome Property Group Ltd, 300A Earlsfield Road, SW18 3EH, London or via email at info@welchomeinternational.com
- 2. We will acknowledge your complaint in writing within 5 working days. We will also start a full investigation.
- 3. In line with The Property Redress Scheme a full written outcome will be sent to you within 15 working days.
- 4. If you are still not satisfied with the outcome, you can raise your complaint with The Property Redress Scheme, following this link

https://www.theprs.co.uk/Complain

The Property Redress Scheme's Consumer Guide can be found following the link <u>https://www.theprs.co.uk/consumer/how-it-works</u>